

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 14 MAY 2015 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors Julia Gregson (Chair), Matthew Gore, Kay Kirkham, Pam Laking, Alan Sykes
Clerk Eve Haskins
In attendance One member of the public was present

1/0515 Election of Chair and Vice-Chair

RESOLVED that Cllr Julia Gregson be elected as Chairman and Cllr Matthew Gore be elected as Vice-Chairman for 2015/2016; Declaration of Acceptance of Office duly signed by the Chair.

2/0515 Apologies

None received.

3/0515 Declarations of Interest

Cllr Laking expressed an interest in item 5/0515b): she did not take part in the discussion of, nor vote on, this matter.

4/0415 To confirm minutes of meetings held on 9 April 2015

Minutes of the meeting held on 9 April 2015 were confirmed as a true record and signed by the Chair.

5/0515 Planning applications

- a) 15/01234/HOU – 16 Narrow Lane, Harden: two storey side extension in place of existing double garage, single storey rear extension and first floor extension above existing flat roof extension to front - **RESOLVED** that the Parish Council have **NO OBJECTION**;
- b) 15/01222/FUL – Aire Valley Archery Club, St Ives Estate, Harden: demolition of existing timber structures and construction of new single storey timber framed archery pavilion and self composting toilet unit - **RESOLVED** that the Parish Council have **NO OBJECTION**;
- c) 15/01743/HOU – Harden Grange, Harden Road, Harden: construction of conservatory/sun lounge with bi-folding doors - **RESOLVED** that the Parish Council have **NO OBJECTION**;
- d) 15/01139/LBC – The Lodge, Harden House, Wilsden Road, Harden: removal of current hardwood double glazing windows at front - **RESOLVED** that the Parish Council have **NO OBJECTION**;
- e) 15/01829/FUL – Woodbank Nurseries, Harden Road, Harden: to hard surface existing grassed overflow car park area - **RESOLVED** that the Parish Council **OBJECT** to this application on the grounds that the site is not currently in compliance with the original conditions of a previous application (re condition 5) and it would be out of keeping with the surroundings to place a large amount of tarmac in a green belt area.

6/515 Public Representation

None received.

7/0515 Exchange of Information

1. Planning applications in meetings:

A member of the Parish Council reported that residents have expressed concern regarding the planning applications discussed in Parish Council meetings, requesting that the applicants are informed when their application is due to be discussed. Agreed that applicants have sufficient opportunity to determine what is to be discussed in meetings, as this is displayed on the website and on the community notice-boards, and that it is not the responsibility of the Parish Council to inform applicants that their planning application will be considered at the next meeting.

2. Planning application of development on Keighley Road:

It has been brought to the attention of the Parish Council that none of the three ward councillors or the local MP has expressed formal concern on the planning website regarding the preservation of the green land off Keighley Road where the proposed new development may be built.

3. Unsubstantiated rumours regarding poisoning of wildlife in the area:

A Parish Council member reported that there have been unsubstantiated rumours concerning the poisoning of dogs at St Ives Estate: there was no evidence for this rumour and it seems to have dissipated. They also reported that a wildlife rescue representative informed them that someone has been releasing sick and injured hedgehogs into the area: again there is no evidence for this, but anyone witnessing this is urged to please inform BMDC.

8/0515 Mandatory documents

RESOLVED that:

1. Standing Orders, Complaints Procedure and Code of Conduct were confirmed and approved;
2. Financial Regulations were approved and signed by Chair and Clerk;
3. Clerk to contact YLCA for further information regarding the Asset Register of the Parish Council and the depreciation of the costs therein.

9/0515 Bank mandate

RESOLVED that the Chair, Vice-Chair and Clerk continue as signatories on the Parish Council cheque book.

10/0515 Receipt of agenda

RESOLVED that the agenda for Parish Council meetings to be received electronically via email by all members.

11/0515 Further development in park

RESOLVED that this item to be deferred to the next meeting.

12/0515 Horticulture

RESOLVED that:

1. Clerk to contact Bradford Works/Woodbank Nurseries for a quote for watering/plants for flower beds outside the Post Office and in the half barrier baskets on Long Lane, using the identical order to last year's plants;
2. Clerk to determine from BMDC when the plants will be removed from the flower beds outside the Post Office for replacing this year and whether the polyanthus could be donated to St Ives Estate;
3. If BMDC are in agreement, Cllr Laking to arrange for the polyanthus plants discarded from the flower beds to be taken up to St Ives Estate for planting;
4. Clerk to liaise with the Horticultural Society regarding the planting of the flower bed and baskets as kindly offered previously;
5. Cllrs Gore and Kirkham to move the poppy troughs into the sun behind the war memorial.

13/0515 Summer activities

RESOLVED that the Parish Council not to pursue financing a summer event this year.

14/0515 Traffic on Wilsden Road

RESOLVED that Clerk to contact local Police Commissioner via letter, informing them of the traffic problems in the village and requesting further input; local police to be copied into this letter.

15/0515 Presence at Harden Children's Gala

RESOLVED that the Parish Council not to attend Harden Children's Gala this year: Clerk to place on next year's agenda for the March meeting to prepare a presence next year.

16/0515 Parish Plan

RESOLVED that this issue to be deferred to the next meeting for discussion.

17/0515 War memorial

RESOLVED that:

1. Clerk to investigate the grants offered by the War Memorials Trust for renovation of the war memorial, including cleaning and remedial work on the stone;
2. Clerk to contact BMDC to investigate the procedure to have the war memorial listed.

18/0515 Youth Services

Clerk reported that a response from the Youth Services Team regarding the Parish Council's promotion of their service is still being awaited: to be included on future agenda for discussion.

19/0515 Bollards

Clerk reported that, following a request after the previous meeting, the damaged bollards on Wilsden Road are to be replaced, using plastic bollards again, by BMDC.

20/0515 SCAPAG update

Nothing to report.

21/0515 New members – two vacancies on Parish Council

RESOLVED that:

1. Notice to be placed in the community notice-boards advertising the two vacancies;
2. Vacancies also to be publicised in the next Parish Council newsletter;
3. Cllr Sykes to liaise with a local resident to determine whether they wish to become a member of the Parish Council.

22/0515 Training

RESOLVED that Cllr Laking to attend training on 23 June 2015 and Clerk to attend training on 5 June 2015 funded by the Parish Council: Clerk to contact YLCA to book these.

23/0515 Financial issues

RESOLVED that

- a) The following payments were approved and cheques duly signed:
 - **£306.81** Clerk's wages
 - **£42.70** Clerk's expenses
- b) Clerk to contact the bank to determine procedure for changing postal address for bank statements/organise changing bank mandate to remove Cllr Bagnall and include Clerk;
- c) Annual Return 2014-15 approved and duly signed by Chair and Clerk/RFO.
Clerk to send the completed Annual Return to the external auditors and to organise flowers to send to internal auditor as a thank you gift.

24/0515 Correspondence

- Email from Electoral Services re Parish Council members: acknowledged;
- Email from local resident re small grants for local footpaths: agreed that Clerk to contact BMDC to determine whether they are maintaining the local footpaths as previously;
- Email from BMDC re New Deal meeting on 5 May 2015: acknowledged, agreed that this be included on the next agenda for Cllr Laking to provide a detailed update;
- Email from YLCA re wages, etc, Provision of Services Agreement and White Rose publication and training: acknowledged, Provision of Services agreed by all;
- Emails from Wendy Fisher re updates and weed-spray schedule: acknowledged;
- Email from local residents re plants outside post office and kerbs: acknowledged, see

item 12/0515 re horticulture;

- Email from Youth Service re promotion of service in the area: acknowledged, awaiting further information from the Youth Service regarding the recent report before the Parish Council promotes the service in the area;
- Email from LGA re nominees for conference: agreed that Cllr Laking to put her name forward as a nominee;
- Email from Wilsden Parish Council re Neighbourhood Forum and Annual Parish Meeting: acknowledged;
- Email from BMDC re BMDC and Local Council Charter: acknowledged.

25/0515 Planning decision notifications from Bradford Council

- 15/00416/FUL – 19 Narrow Lane, Harden – REFUSED;
- 15/00260/FUL – Golden Fleece, 38 Long Lane, Harden – REFUSED;
- 15/00630/FUL – Home Farm, St Ives Estate, Harden – REFUSED.

26/0515 Exclusion of press and public

RESOLVED that the press and public are excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the next confidential item.

Clerk left the meeting for discussion of the next item.

27/0515 Clerk's wages

RESOLVED that:

1. Clerk's wage to stay at the same level on SCP 23, to be reviewed in August;
2. Clerk to have hours increased from six to seven hours per week;
3. Clerk to receive backdated pay for an extra hour per week from 12 February 2015;
4. Chair to contact payroll at BMDC accordingly.

28/0515 Next meeting

RESOLVED that the next Parish Council meeting to take place on Thursday 11 June 2015 at 7.15pm.

The Chairman closed the meeting at 9.35pm.

**The next monthly meeting of Harden Parish Council will be held on
11 June 2015 at 7.15pm
in Harden Memorial Hall**